

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 23 November 2010 at 7.00p.m. in the Community Centre, Spratton Road, Brixworth

Present: Councillors: I Barratt, C Bament, R Chattaway, Mrs J Fitzgerald, M Lacey, Mrs E Nunn, R Monk, S Pointer (and Cllr D Parnaby after co-option)

In Attendance: Mrs J Macken – Parish Clerk
Mr Paul Knight - DDC Environmental Health Manager
PCSO J Hillery - Northants Police
Mrs J Ames - Brixworth Youth Foundation
Mr Kitchener - Youth Worker
6 Members of the Youth Club

10/1210 Apologies for absence

Members apologies for absence were received and accepted from Cllr M Ward, Cllr F Wiig and Cllr E Wiig.

Apologies had also been received from County Cllr C Millar and District Cllr N Bunting.

10/1211 Declaration of Interest on Agenda Items

None

10/1212 Signing of the Minutes of the Last Meeting 19 October 2010

The minutes of the last meeting held on 19 October 2010 was signed by the Chairman as a true and correct record of this meeting.

10/1213 Signing of the Minutes of the Grant Application Meeting 9 November 2010

The minutes of the Grant Application meeting held on 9 November 2010 was signed by the Chairman as a true and correct record of this meeting.

There were no members of the public present wishing to address the Council.

10/1214 Brixworth Youth Club presentation on Dog Fouling

Mr Kitchener, a Youth Worker gave an introduction to the project. The Youth Club has received £10,000 from the Big Lottery to fund a project relating to dog fouling and the problems it causes when dog owners do not clear up after their pet. They implemented a questionnaire on peoples encounters with dog faeces, researched facts relating to ownership and diseases and visited Salcey Forest, Brixworth Country Park, Crowfields Common and Sywell Country Park to carry out there research.

The Young People had produced a display of their work, which will be on display in the Brixworth Library foyer, Moulton Secondary School, Northampton Library and Guildhall. The group will now make a short documentary on dangers of dog faeces and provide DVDs for schools PHSE lessons.

Mr Knight suggested that the Parish Council might wish to consider a Dog Control Order, which covers areas such as fouling, dogs on leads, dangerous dogs and areas of land which dogs are banned (ie play areas). Mr Knight will contact the Clerk with the details.

10/1215 Parish Councillor Resignation

The Chairman reported that Cllr Angie Gunnett has resigned. Angie was formally thanked for her work as a Parish Councillor and members wished to pass on their best wishes.

The Clerk has notified the Returning Officer at Daventry District Council and the Parish Council may now co-opt. It was agreed to consider applicants for co-option at the January 2011 meeting.

10/1216 Co-option of Parish Councillor

The Chairman thanked the applicant for applying for the vacancy. It was resolved to Co-opt Mr David Parnaby as a Parish Councillor.

Mr Parnaby sat with the other members, but did not take part in any discussion or voting for the remainder of the meeting.

10/1217 Police Representative Report

PCSO J Hillery reported the following: -

- 1.11.10 Burglary non-dwelling
- 2.11.10 Racist incidence Co-op. Known individual issued fixed penalty notice.
- 2.11.10 Criminal Damage to vehicle – The Slip
- 2.11.10 Taxi damaged
- 21.11.10 Criminal damage Breach Close – car window smashed
- 21.11.10 Criminal damage Wheatens Close – Car damaged
- 21.11.10 Criminal damage Knightons Way – Window car smashed

Five parking tickets have been issued and over 40 patrols carried out.

Four litter picks with youths have been carried out, as a consequence of having been caught shoplifting.

There will be a ‘week of action’ in January, which will involve the Primary School litter picking.

10/1218 County Councillors Report

Cllr Millar had sent his apologies.

Planning

10/1219 Minutes of Meetings 1 & 22 November 2010

The Minutes of the Committee Meeting held on the 1 & 22 November 2010 having been previously distributed were accepted.

It was noted that the District Council had approved the application for the side extension in the Slip.

The Planning Committee visited Victors Barn, the site of the possible development of a care home for 200 elderly people in need of extra care. It was noted that the Parish Council's view on developments outside the building confines remains the same and that it wishes to see the special landscape area protected.

10/1220 Approvals and Refusals Report – November 2010

Approvals

DA/2010/0666 Mrs P Graham, Wood Clsoe, 8 High Street, Brixworth

Renewal of planning application DA/2008/0224 for detached chalet dwelling with attached single garage

23.8.10 PC No objection 24.9.10 DDC Approved

DA/2010/0676 Mr & Mrs Abbott, Merry Tom Farm, Merry Ton Lane, Church Brampton,

Single storey extension with link to existing barn, conversion of existing barn into habitable room with changing facilities (resubmission).

23.8.10 PC No objection 30.9.10 DDC Approved

DA/2010/0714 Mr Mace, 2 The Slip, Brixworth

Fence and two storey side extension

12.9.10 PC objects 3.11.10 DDC Approved

DA/2010/0741 Mr Caldwell, 18 Tantree Way, Brixworth

First Floor side extension over existing garage

12.9.10 No objection 26.10.10DDC Approved

DA/2010/0745 Mr & Mrs Hanna, 4 The Croft, Brixworth

Single storey extensions

12.9.10 No objection 27.10.10 DDC Approved

DA/2010/0779 Dr Jones, Old Hare & Hounds, 7 Church Street, Brixworth

Removal of and work to trees in a Conservation Area

4.10.10 PC No objection 19.10.10 DDC Approved

DA/2010/0782 Mr G Toman, Paddock Cottage, Brixworth Hall Park, Brixworth

Work to trees subject of a tree preservation order

4.10.10 PC No objection 22.10.10 DDC Approved

DA/2010/0788 Mr Mackinnon, 65 Broadlands, Brixworth

Work to trees subject of a tree preservation order

4.10.10 PC No objection 22.10.10 DDC Approved

DA/2010/0792 Mr G Wood, 75 Broadlands, Brixworth

Work to tree subject of a Tree Preservation Order

4.10.10 PC No objection 22.10.10 DDC Approved

Refusals

None

10/1221 NBC – Pre-Submission Draft Publication: Northampton Central Area

Action Plan

The Northampton Central Area Action Plan was noted.

Finance

10/1222 Grant Application - Phoenix Rose Events Ltd – Funding towards the Merry Tom Music Festival 2011

This item had been deferred to the Full Council, from the Grant Application meeting. It was noted that the Council could not provide a loan to the organisation. Following a vote it was resolved to provide a Community Grant of £200 towards the Merry Tom Music Festival 2011 under the Local Government Act 1972 section 145.

10/1223 Income Received for October 2010

The Clerk reported the Income received for October 2010, which was as follows: -

Received from	Details	£
Community Centre	Hall Hire	397.38
HM Revenue & Customs	Reclaim VAT 1.07.10 - 30.09.10	1,107.65
Freestyle Soccer Academy	Use of St David's Ground	141.00
		<u>1,646.03</u>

10/1224 Bank Reconciliation as at 31 October 2010

The bank reconciliation as at the 31 October 2010 was reported and accepted as follows:

Current Account	£6,037.67
Reserve Account	£159,653.30
Less Cheques outstanding	£3,398.03
Plus Receipts not shown	£ 634.59
Balance Carried forward as at 1.11.10	£162,927.53

10/1225 Income and Expenditure & Reserves Report for October 2010

The Council accepted the Income and Expenditure and reserves report for October 2010. The Income and Expenditure are within budget and broadly on target.

10/1226 Bills for Payment for November 2010

A schedule of payments, to be made in November 2010 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

Chq No. Retrospective Approval

DD	British Gas	Gas Chgs Com. Ctr. Aug 10 - Oct 10	148.35
4419	Broker Network Ltd	Increase in Fidelity Guarantee Ins	26.82

<u>Chq No.</u>	<u>Minute</u>	<u>Payment To</u>	<u>Reason for Payment</u>	£
4420		Groundsman	Groundman's Salary Nov 2010	1,074.65
4421		Clerk	Clerk's Salary Nov 2010	1,061.35
4422		PT Groundsman	P/T Groundsmans wages Nov 2010	187.50
4423		Cleaner	Cleaner Comm. Centre wages Nov 2010	260.92
4424		Litter Picker	Litter Picker wages Nov 2010	189.80
4425		HM Rev. & Customs	PAYE Tax & NI Nov 2010	770.01
4426		NCC	Contributions to Pension Nov 2010	360.80
4427		Mrs J Macken	Postage & Land Registry Enquiry	15.68
4428		Mr C Bament	Parish Councillor Expenses	14.40
4429		Mr M Nice	Centre Manager Expenses	6.99
4430		Towergate Risk Sol.	Renewal Insurance - Vauxhall van	466.25
4431		Towergate Risk Sol.	Renewal insurance - Tractor & Kubota	437.87
4432		BT Payment Services	Clerks Telephone Aug - Nov 10	137.75

4433	OCS Group Ltd	Sanitary Unit - Comm. Ctr. Nov - Jan 11	13.43
4434	Anglian Water	Comm. Ctr. Water charges July - Oct 10	276.99
4434	Anglian Water	C/Rooms - Water Charge Jul - Oct 10	49.01
4434	Anglian Water	Mill Gdn- Water charge Jul - Oct 10	13.15
4435	Lovell Hardware	Materials for Groundsmen	70.01
4436	AH Blason & Son	Fuel - Kubota & Van	78.98
4437	CAI	Replacement Lock	23.19
4438	ESPO	Stationery	19.74
4439	Dyno Rod	Annual Clean Village Hall Car Park Drains	117.50
4440	Mower Shop	Mower Service Parts	235.09
4441 10/1146	NCALC	Training Course - Negotiation 21.9.10	29.00
4442 10/067r	R W Heygate	Trimming Hedge - Ashway PF	117.50
4443 10/066r	Mancraft Fencing Ltd	Repairs to fence	522.88
4444 10/982	Banner Contracting	Two additional Grass Cuts to verges	936.41
4445 10/068r	Raybell & Sons	Repairs to St Davids Car Park Surface	564.00
4446 10/1205	Daventry CAB	Community Grant	200.00
4447 10/1207	Brixworth Cricket Club	Community Grant	350.00
4448 10/1206	Brixworth Scout Group	Community Grant	310.00
			9,086.02

10/1227 To Accept Minutes of Meeting 9 November 2010

The Minutes of the Committee Meeting held on the 9 November 2010 having been previously distributed were accepted.

10/1228 To Approve the Budget and Precept for 2011/12

It was resolved to accept and approve the budget and precept for 2011/12 recommended by the Finance Committee.

Expenditure

Salaries, Wages and Employers National Ins, Pension	£49,140
Finance / Admin	£22,470
Highways and Environment	£ 5,510
Recreation & Amenities Development	£19,600
Projects	£ 3,000
Police Support	£ 4,800
Total Expenditure	£104,520

Income

Bank Interest	£ 60
Sports Clubs	£4,000
Community Centre	£2,500
Pocket Park Grass Cutting	£ 250
Total Income	£6,810

Total Expenditure	£104,520
Less Total Income	£ 6,810
Difference to be raised by precept	£ 97,710

It was resolved that the Parish Council do precept upon Daventry District Council in the sum of £97,710, to be paid in two instalments in April and September 2011.

This is a decrease of 0.03% from last year. This means that the Council Tax for parish purposes for next year will be approximately £53.00 for a band "D" property.

10/1229 To Discuss Amendments to Standing Orders – Chairmen’s Terms of Office

Cllr I Barratt declared a personal and prejudicial interest –being in receipt of Chairman’s Telephone Allowance.

Following a discussion it was decided not to change the current standing orders.

Recreation and Amenities Development

10/1230 To Accept Minutes of Meeting 16 November 2010

The Minutes of the Committee Meeting held on the 16 November 2010 having been previously distributed were accepted.

10/1231 Entrance – The Ashway/Eastfield Road Footpath

Cllr Pointer suggested that the Parish Council should look at the two informal entrances to the Ashway Playing Field and make one formal and close the other one off. It was agreed for members to look at both of these entrances and for the Clerk to obtain quotes in order for the Council to make an informed decision.

10/1232 New Fencing around Cricket Square on St David’s Recreation Ground

Following a discussion it was resolved to allow the cricket club to replace the post and rope fence around the cricket square, with a green mesh type fence, to prevent people from damaging the ground. The fence is to be reviewed by the Parish Council after a six-month trial period. The Cricket Club would be responsible for the installation and maintenance of the fence.

10/1233 Highways and Environment

Cllr Bament reported that he is pursuing the request for white lines, for various places in the village, with NCC Highways.

Correspondence for discussion

10/1234 Email from Resident – Concerns Regards the Recycling Centre

The Chairman reported that he had received information from the County Council that the Recycling Centre will be using car registration recognition system, to monitor the number of visits made by individuals. Concerns were raised and it was agreed for the Chairman to make enquiries with regards to data protection.

10/1235 Brixworth Community First Response Group – Thank You

A thank you letter had been received from the First Responder Group for the defibrillator donated to the group. The group is now up and running and within the first week had responded to four emergency calls.

10/1236 Local Government Boundary Commission - Electoral Review of Daventry

It was resolved to respond with the comment that the Parish Council would like the Brixworth Ward to remain, with three District Councillors.

10/1237 DDC – Parish and Town Council Meeting 16 December 2010

The Chairman agreed to attend the next DDC Parish & Town meeting.

10/1238 DDC – Parish Housing Needs Survey

The District Council will be carrying out a Parish Housing Needs survey in every Parish, within the District. Brixworth is due to have a survey carried out in approximately two years time.

10/1239 NCC – Third Local Transport Plan

This item was deferred to the Highways and Environment Committee

10/1240 Northants Police – Have Your Say

Cllr Monk agreed to email a copy of his response to all members and finalise a response to send to Northants Police.

10/1241 Northants Police – Re-Structure

Details of recent changes to the Northants Policing structure were noted.

10/1242 Dates of Meetings 2011

The Clerk has previously circulated the schedule of dates for the Council and Committee, which were agreed.

10/1243 Parish Questionnaire

The Clerk reported that the Council has been awarded a grant of £500 from Northants ACRE to help with the production and distribution of a Parish Questionnaire. A working group was formed and it was agreed to meet after the Planning Committee meeting on 13 December 2010 to discuss the content and format of the questionnaire.

10/1244 Christmas Meal

Cllr Fitzgerald agreed to make some enquiries for the Christmas meal.

10/1245 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation.

10/1246 Date of Next Meetings

The next Full Council Meeting is to be held on 23 November 2010 in the Community Hall, Library/Community Centre.

Urgent Matters For Report Only

10/1247 Annual Parish Council Tree Inspection

The Clerk reported that she had met with a tree inspector on 22 November 2010, to inspect all the Parish Council trees. A Goat Willow tree in Breach Close is in need of a high coppice, a Robinia tree in St David's Close needs felling and another Robinia tree needs a branch, which overhangs the road, removing at a cost of £240.00. This work was delegated to the Clerk to approve the work.

10/1248 Trimming St David's Recreation Ground Hedge

The Annual trimming of the hedge on St David's Recreation Ground is to be carried out at the same time as the tree work, at a cost of £480.00, this was also delegated to the Clerk to approve the work.

There being no other business the meeting closed at 9.45pm

..... Chairman

Signed as a true record of the above meeting.

Dated 14 December 2010